

**RECORD OF PROCEEDINGS  
HAMB DEN TOWNSHIP TRUSTEES**

Minutes of

Regular Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held October 16, 20 19

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, October 16, 2019 at 6:30 p.m. with the following members present Paul Molan, Scott Yamamoto and Keith McClintock. Also present was Assistant to the Fiscal Officer Mike Romans and those on the attached sign in sheet. Fiscal Officer Linda Legg was absent.

Chairman Molan called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Molan reported that there was a quorum. All three trustees were present.

Mr. Molan asked if any residents had questions or concerns to bring before the Board. There were none.

Pete Zeigler and Dorothy Stange with the Board of Elections were present to report on the polling location change. The board questioned why the polling location changed from the Grange and why the trustees were not notified of the decision. The board expressed interest in pursuing having the polling location moved back into Hambden Township. The board asked for polling location guidelines.

**OLD BUSINESS**

Mr. Romans reported that the phone and internet cabling and fiber optic line installation is tentatively set to begin on October 22<sup>nd</sup>.

**NEW BUSINESS**

NOPEC General Assembly Meeting is scheduled for November 12, 2019. The board completed the proxy designating William Koons as the Hambden Township representative and Mr. Molan signed the proxy.

**MOTION 2019-83** – made by Keith McClintock, seconded by Scott Yamamoto to designate William Koons as the Hambden Township representative at the NOPEC General Assembly. Motion carried by unanimous vote

**MINUTES**

The minutes of the October 2, 2019 meeting were not ready for approval.

**ZONING INSPECTOR**

Mr. Acquaviva reported six new permits were issued. Two variances hearing were held. A variance hearing is being held tomorrow evening.

Mr. Acquaviva stated that the planning commission has reviewed and approved the zoning amendment. The hearing on the amendment will be held on November 5<sup>th</sup>. After the hearing the amendment will be presented to the board of trustees for approval.

Mr. Acquaviva requested a drop box for the zoning office for permit applications when both the offices are closed.

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**ZONING**

Mr. McClintock reported the Land Use Planning Committee is working to have the survey in the mail asap. Three quotes were received. Mrs. Dottore has the quotes, but she is not present. Mr. McClintock is requesting approval from the board for a survey printing and postage not-to-exceed \$2,600.

**MOTION 2019-84** – made by Keith McClintock, seconded by Scott Yamamoto to approve the land use survey printing and postage not-to-exceed \$2,600. Motion carried by unanimous vote

**FIRE DEPARTMENT**

Chief Hildenbrand provided a call summary of the September Fire Department activities.

Chief Hildenbrand stated that the last clam bake of the year is scheduled for Saturday, October 19<sup>th</sup>. The gun raffle will be held at the same time. The proceeds from the gun raffle will be used for restoration of the antique fire truck.

**FINANCIAL**

Mr. Romans submitted to the board the payment request from the Geauga County Engineers for the pavement markings to various roads in the amount of \$23,756.65.

**MOTION 2019-84** – made by Keith McClintock, seconded by Scott Yamamoto to approve payment request from Geauga County Engineers for the pavement markings to various roads in the amount of \$23,756.65. Motion carried by unanimous vote.

Mr. Romans submitted to the board the payment request from Karvo Companies for a partial payment of the Cutts Road project in the amount of \$17,870.30.

**MOTION 2019-85** – made by Keith McClintock, seconded by Scott Yamamoto to approve the payment request from Karvo Companies for a partial payment of the Cutts Road project in the amount of \$17,870.30. Motion carried by unanimous vote.

Mr. Romans submitted to the board the payment request from Ronyak Paving for final payment of the asphalt resurfacing of various roads in the amount of \$6,832.00.

**MOTION 2019-86** – made by Keith McClintock, seconded by Scott Yamamoto to approve the payment request from Ronyak Paving for final payment of the asphalt resurfacing of various roads in the amount of \$6,832.00. Motion carried by unanimous vote.

Mr. Romans reported that mid-month payroll warrants and deferred compensation totaling \$7,760.29 were issued.

Mr. Romans reported that vendor warrants #11856 through and including #11877, totaling \$67,160.99 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved and be mailed out. There were no questions from the Board.

Mr. Romans reported that Then and Now purchase order #115-2019 was issued in the amount of \$23,756.65 for Road Marking by the Geauga County Engineer.

Mr. Romans reported that purchase orders #113-2019, 114-2019, 116-2019 and 117-2019 were submitted to the Board for approval and signature.

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Mr. Romans reported that one certificate was issued  
 #123-2019      2031-330-323      Repairs to One-Ton Truck      \$7,500.

Mr. Romans advised the Board that total receipts for September were \$534,206.74 and total expenditures were \$247,712.89.

Mr. Romans reported that the board was given the September financial statement indicating a combined balance of \$1,406,703.55.

**MOTION 2019-87** – made by Keith McClintock, seconded by Scott Yamamoto to approve the September financial statement as submitted. Motion carried by unanimous vote.

Mr. Romans reported that three re-allocation of appropriations were made.

- \$1,000 From 1000-130-360 Contracted Services to  
     \$750 to 1000-130-211 OPERS  
     \$250 to 1000-130-213 Medicare
- \$500 From 1000-330-360 Contracted Services and
- \$500 from 1000-330-420 Operating Supplies to  
     \$1000 1000-410-211 OPERS
- \$5000 From 2031-330-750 Motor Vehicles to  
     2031-330-323 Repairs and Maintenance.

**ROADS**

Mr. Heald reported that the One-ton truck was returned to Valley Ford. It still shakes. While rotating the tires the road department discovered a broken rear spring.

Mr. Heald stated that he requested quotes for painting the 131 truck. Newbury Sandblasting quoted \$3,400 for all the black on the truck, bed, frame etc. Diversified did not submit a quote. Several other companies will sandblast, but they do not paint.

**MOTION 2019-88** – made by Keith McClintock, seconded by Scott Yamamoto to approve the sandblasting and painting of the 131 truck at Newbury Sandblasting for \$3,400. Motion carried by unanimous vote.

Mr. Heald stated that ODOT is holding a culvert inspection class in Columbus in December. The class cost \$60 per person. Mr. Heald requested he and Steve Wolcott attend the class. The class begins at 8 am and would like to stay in Columbus the night prior to the class.

**MOTION 2019-89** – made by Keith McClintock, seconded by Scott Yamamoto to approve Dave Heald and Steve Wolcott to attend the ODOT culvert inspection class in Columbus with a hotel stay the night prior to the class and one meal. Not-to-exceed \$500. Motion carried by unanimous vote.

Mr. Heald stated that the road crew will be watching a free webinar on non-chemical invasive plant and weed control.

Mr. Heald reported that they have been looking for attachments for the excavator. The correct bucket for the excavator, jack hammer and tamper. The bucket they have is too large for the machine. Southeast Equipment and Columbus Equipment both have the correct size bucket for the excavator at the cost of \$1,600 through state bid. Mr. Yamamoto asked Mr. Romans to check if funds are available for these items prior to the next trustee meeting.

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**TOWNSHIP HALL**

Mr. Heald stated that they are waiting for good weather to repaint the town hall entry door and casing.

**SAFETY**

No Report

**PARK**

Mr. McClintock reported that the park board met on Monday.

Mr. McClintock stated a quote was received from TD Solutions in the amount of \$200 for painting the Hambden Park sign. Anything done beyond the described work will be done at \$35 per hour plus cost of materials. All repairs have been completed.

**MOTION 2019-90** – made by Keith McClintock, seconded by Scott Yamamoto to approve the \$200 quote from TD Solutions for re-painting the Hambden Park sign. Motion carried by unanimous vote. The sign was purchased in 2009 and this is the first repairs that are needed.

Mrs. Edelinsky reported that Shane Hajjar has been asked to make a presentation of his proposal for resolving the drainage issue in the park at the January park board meeting.

Mrs. Edelinsky stated she contacted Chardon High School art department regarding the painting of the dugouts by art students. The township will provide the paint and supplies. Mrs. Edelinsky expects to receive art samples this fall or winter.

Mrs. Edelinsky reported that the next movie in the park is scheduled for the end of July 2020. The farmers market may be held in conjunction with the movie night.

Mrs. Edelinsky stated that it was suggested to have the farmers market vendors set up booths in a pavilion during the community picnic.

Mrs. Edelinsky reported that the next park board meeting is scheduled for January.

Mr. Molan reported there was an Eagle Scout presentation at the town hall for Bradley and Zachery Yoger. Bradley and Zachary made a rain shelter and picnic tables for the park as their Eagle Scout projects.

**CEMETERY**

Mr. Heald stated he is looking into a salt spreader with a 3-point hitch for the New Holland to be used for the cemetery drive.

**MISCELLANEOUS**

Mr. Romans reported that since the last trustee meeting the following correspondence was sent to the Board:

- Ohio Township Association Legislative Alert dated October 4<sup>th</sup>.
- IMCA Annual Conference Sneak Peak
- Road department weekly work logs
- September 30<sup>th</sup> Park Inspection report
- Chagrin River Watershed – Forests for the Future

Mr. Romans asked the board if there were any questions regarding the correspondence, if not they will be filed in the office. There were no questions.

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Mr. Molan asked if there was any further business or questions to come before the Board. There was none.

Mr. Molan announced the next Board of Trustees meeting is scheduled for Wednesday, November 6, 2019 at 6:30 p.m.

There being no further business to come before the Board at this time, the meeting adjourned at 7:26 p.m.

ATTESTED TO:

APPROVED BY:

  
\_\_\_\_\_  
Mary Ann Dottore, Administrative Assistant

  
\_\_\_\_\_  
Paul Molan

DATE APPROVED:

  
\_\_\_\_\_  
Scott Yamamoto

11-6-2019  
\_\_\_\_\_

  
\_\_\_\_\_  
Keith McClintock

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