

HAMBDEN TOWNSHIP TRUSTEES

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, September 20, 2017 at 6:30 p.m. with the following members present: Scott Yamamoto, Edward Kaminski and Keith McClintock. Also present was Interim Fiscal Officer Linda Legg and those on the attached sign in sheet.

Chairman Yamamoto called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Yamamoto reported that there was a quorum. All three trustees were present.

Mr. Yamamoto asked if any residents had questions or concerns to bring before the Board.

Mr. Joe Novak, President of the Pheasant Ridge Home Owners Association asked the board when their subdivision roads would be resurfaced. Mr. Yamamoto explained that the township works on a five-year resurfacing plan and is working on the budget for the number of miles paved per year. Mr. Yamamoto would like to pave the entire road at one time. Pheasant Ridge is on the 5-year list.

OLD BUSINESS

Mr. Yamamoto reported that Megan Toitch has left Ohio Insurance. On June 26th there was a takeover of insurance companies, including our current provider. Our current provider pricing would increase 7% upon renewal. Their suggestion is to get quotes from other providers. Mr. Yamamoto filled out a form designating Ohio Insurance as our broker. All employees with township insurance will need to complete an online survey necessary to obtain quotes for health insurance.

NEW BUSINESS

MINUTES

Mr. Yamamoto asked the Board if there were any comments or corrections regarding the minutes of the regular meetings of the September 6, 2017. There were no corrections or changes to the minutes and Mr. McClintock recommended that they stand as approved and waive the reading.

ZONING INSPECTOR

No report. Mr. Acquaviva was absent.

ZONING

Mrs. Scheuring reported that the zoning commission met on September 11th. They are working on new issues. The zoning commission is updating the definitions.

FIRE DEPARTMENT

Chief Hildenbrand reported that the first clambake was a great success.

Chief Hildenbrand reported the fire department is working with Waste Management on converting their new site on Old State Road to Compressed Natural Gas. Waste Management is hoping to be in the new facility May, 2018.

HAMB DEN TOWNSHIP TRUSTEES

FINANCIAL

Mrs. Legg reported that due to a glitch with the new UAN printer, warrants #10621 through and including #10645 were voided.

Mrs. Legg reported that warrants #10646 through and including #10671, totaling \$111,522.80 were submitted to the Board for approval and signature. This amount includes payroll and electronic tax payments. Backup was attached to the checks. There was a question on warrant #10658, in the amount of \$122.16. That warrant will not be mailed out until the issue is resolved. She asked the Board if there were any other questions or discussion regarding the bills. If not, they will stand as approved and be mailed out. There were no questions from the Board.

Mrs. Legg reported that no new purchase orders were issued.

Mrs. Legg reported that the August receipts, expenditures and financial statement were not ready. The August conversion is still ongoing and those figures will be ready next month.

Mrs. Legg presented the board with a change order from Ronyak Paving to approve. The change order will save the township \$9,771.50

RESOLUTION 2017-107 – made by Keith McClintock, seconded by Edward Kaminski to accept and approve the Ronyak Paving change order in the amount of \$9,771.50. Upon call of roll: Mr. McClintock– yes, Mr. Kaminski – yes, Mr. Yamamoto – yes. Motion carried.

Mrs. Legg presented the board for approval and signature warrant #10693, in the amount of \$88,534.80, made payable to Ronyak Paving. This amount reflects the deduction from the change order.

Mrs. Legg presented the Election Day Polling Location form to the board. Mr. Heald will open the building on Election day. Mr. Yamamoto will be his back up.

Mrs. Legg stated that she received a letter from Ohio Insurance Services regarding Delta Dental. The cost is expected to be reduced by 3% in January.

Mrs. Legg stated that her upcoming payroll training class is scheduled for Wednesday, October 4th, in Columbus, Ohio.

ROADS

Mr. Yamamoto presented the two preliminary estimates from the Geauga County Engineers Office for guardrail repairs and culvert improvements.

Alternative 1 – Guardrail repairs only \$22,612.50

Alternative 2 – Guardrail repairs and culvert improvements \$34,627.50

Alternate 2 will eliminate the need for guardrails by extending the culvert pipes.

RESOLUTION 2017-108 – made by Keith McClintock, seconded by Edward Kaminski to approve alternative 2. Upon call of roll: Mr. McClintock– yes, Mr. Kaminski – yes, Mr. Yamamoto – yes. Motion carried.

Mr. Heald reported that patching on Locust Grove will be completed next week. Williams Road will be the last road patched before winter. Mowing will be done on rainy days. Roadside ditching has been worked on over the last three weeks.

HAMBDEN TOWNSHIP TRUSTEES

TOWNSHIP HALL

Mr. Heald reported that work is ongoing on the septic project.

SAFETY

No Report

PARK

Mr. Edelinsky reported that the park board met on Monday evening. There has been no word from Claridon Township regarding the old bleachers. Mr. Romans contacted the fair board to offer the bleachers.

The trailhead map kiosk is almost completed. They are waiting for the cement to dry.

Mrs. Edelinsky reported that the next park board meeting is scheduled for October 16th.

Mr. Heald stated that Jim Yoger stopped to speak with the road department about building the rain shelter directly in the park. Mr. McClintock stated that they are checking with Geauga County Assistant Prosecutor Susan Weiland regarding the building of the rain shelter in the park and the possibility of signing a hold harmless agreement.

Mr. Heald stated that the trees that need to be removed are marked. He is hoping to have the trees removed next week and quotes for stump grinding to present at the next trustee meeting.

CEMETERY

Mrs. Legg submitted a deed for Judith Stofan to the board for approval and signature.

MISCELLANEOUS

Mrs. Legg reported that Habitat Restore will be attending Fall trash day to salvage any furniture they will be able to sell in their store.

Mrs. Legg reported that since the last trustee meeting the following correspondence was sent to the Board:

- OTARMA Annual report.
- Legislative Alerts dated September 8th and 15th.
- County Engineer's Construction Project Updates dated September 5th, 11th and 18th.
- Geauga Trumbull Solid Waste letter regarding the recycling center
- Geauga County Sheriff August Month End Report
- US Department of Agriculture Disaster Designation assistance program.

Mrs. Legg asked the board if there were any questions, if not the correspondence will be filed in the office. There were no questions from the board.

Mr. McClintock asked for articles regarding the community picnic and the new financial system, roads and fire department. Mr. McClintock would like the articles the first week of October.

HAMBDEN TOWNSHIP TRUSTEES

Mr. McClintock asked that the October 4th meeting be moved to either the day before or the day after. Mr. Heald stated that the Board of Zoning Appeals is meeting on October 5th. To avoid confusion, the meeting will be moved to October 3rd.

Mr. Yamamoto announced the next Board of Trustees meeting is scheduled for Tuesday, October 3, 2017 at 6:30 p.m.

Mr. Yamamoto asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the Board at this time, the meeting adjourned at 7:02 p.m.

ATTESTED TO:

APPROVED BY:

Mary Ann Dottore, Administrative Assistant

Scott Yamamoto

DATE APPROVED:

Keith McClintock

Edward Kaminski