

HAMBDEN TOWNSHIP TRUSTEES

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, July 19, 2017 at 6:30 p.m. with the following members present: Scott Yamamoto, Edward Kaminski and Keith McClintock. Also present was Assistant to the Fiscal Officer Linda Legg, Administrative Assistant Mary Ann Dottore and those on the attached sign in sheet.

Chairman Yamamoto called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Yamamoto reported that there was a quorum. All three trustees were present.

Todd Amos, Michael Sestak and Doug Nelisse from Windstream conveyed to the board the upgrades made to the Windstream internet service since Hambden Township switched from Windstream in 2012. The DSL power is based on the footage from the remote box, which is located at the corner of GAR Highway and Route 608. Mr. Yamamoto asked what businesses in the area currently access Windstream internet. The list included Mapledale Landscaping, Hambden Corners, Just 4 Kidz daycare and Hambden Tire. Dave Johnson of Mapledale stated that the service has greatly improved over the last seven years. He is happy with the service provided. The board thanked the Windstream representatives for their information and time.

Mr. Yamamoto asked if any residents had questions or concerns to bring before the Board.

Boy scouts Zachary and Bradley Yoger stated that for their Eagle Scout projects they will be building items for the township park. Bradley will be building a rain shelter with a bench and Zachary will be building ADA picnic tables. Zachary and Bradley have met with the Hambden Park Board on several occasions to discuss their suggestions and the park board's opinion on what they would like for the park. The projects will begin early August and be completed by late August.

OLD BUSINESS

Mrs. Dottore stated that the 2005 International Plow Truck sold on GovDeals for \$15,100. The buyers are scheduled to pick up the truck on Friday, July 21st.

Mrs. Dottore reported that the 1981 Grader was purchased on June 26th and still has not been picked up. They are scheduled to have a transport truck to pick up the grader on Monday, July 24th. Per the GovDeals removal terms, the buyer is to remove the item no later than 10 business day from the date of purchase. It has been approximately 20 business days since the purchase. Mrs. Dottore asked the board if they would like to charge the buyer the \$10 per day storage fee. The board agreed to waive the fee if the grader was picked up on July 24th.

Mrs. Dottore reported that the stamped concrete walkway around the columbarium is finished. Pictures showing the area where the form was not placed in the correct position, creating double lines and where the stress lines were cut causing small pieces that may break off in the future were presented to the board. Mrs. Dottore asked the board if the work was acceptable as completed or would they like to contact the contractor. After a short discussion, it was decided to accept the concrete work as performed by The Concrete Engraving Company. Mr. Heald stated that the landscaping around the walkway will be completed in the next few weeks.

HAMBDEN TOWNSHIP TRUSTEES

Mr. Heald reported that Good Earth Excavating started clearing the land for the septic system.

Mr. Heald reported that Electrical Maintenance Solutions will begin working on the exterior lighting next week. They will be working on it in the evenings and will work on the interior switches after the exterior work is completed.

NEW BUSINESS

MINUTES

Mr. Yamamoto asked the Board if there were any comments or corrections regarding the minutes of the regular meetings of June 21, 2017, the budget hearing of July 5, 2017 and the regular meeting of July 5, 2017. There were no corrections or changes to the minutes and Mr. McClintock recommended that they stand as approved and waive the reading.

ZONING INSPECTOR

Mr. Acquaviva reported that no new permits have been issued since the last meeting. He has been extremely busy working on variances. Mr. Acquaviva stated that he spent 10 hours working on just one zoning violation which has finally been resolved.

ZONING

Mrs. Scheuring reported the July 10th Zoning Commission meeting was one of the longest meetings she remembers. She reported that good progress was made on clarifying the definitions section of the model resolution.

Mrs. Scheuring stated that the Board of Zoning Appeals will be holding a hearing on July 20th for the variance appeals by Mann Brothers for the Tvergyak property on Brakeman Road.

FIRE DEPARTMENT

Chief Hildenbrand reported on the house explosion on Penniman Drive. Thankfully there were no serious injuries.

FINANCIAL

Mrs. Legg reported that warrants #10451 through and including #10468, totaling \$18,830.46 were submitted to the Board for approval and signature. This includes the mid-month payroll. Backup was attached to the checks. She asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved and be mailed out. There were no questions from the Board.

Mrs. Legg submitted to the Board for approval and signature purchase orders #2478 through and including #2481. There were no blanket purchase orders. She asked the Board if there were any questions or discussion regarding the purchase orders, if not they will stand as approved. There were no questions from the Board.

Mrs. Legg reported that the board was given the June financial statement indicating a combined balance of \$1,201,277.95. Mrs. Legg asked the board if there were any questions or discussion regarding the financial statement. There were none.

RESOLUTION 2017-089 – made by Keith McClintock, seconded by Edward Kaminski to approve the June financial statement as submitted. Upon call of roll: Mr. McClintock– yes, Mr. Kaminski – yes, Mr. Yamamoto – yes. Motion carried. Chairman Yamamoto signed the June financial statement.

HAMBDEN TOWNSHIP TRUSTEES

Mrs. Legg reported that three intra-fund transfers were made since the last meeting.

- Within the general fund - \$2,000 was transferred from account 1000-4120-730 (improvement to site) to account 1000-4120-360 (contracted services)
- Within the road and bridge fund - \$2,000 was transferred from account 2031-4330-599 (misc. expenses) to account 2031-4330-420-0002 (road salt)
- Within the general fund - \$300 was transferred from account 1000-4130-599 (misc. expenses) to account 1000-4130-519 (other dues and fees)

ROADS

Mr. Heald reported that High Country Drive resurfacing is complete. The stop bars still need to be done. This resurfacing should last 15 years. The residents that expressed driveway concerns are pleased with the outcome. Two drive pipes that sit back and were not affected by the road paving will be replaced within the next two weeks.

Mr. Heald stated that the roadside mowing will be done on Thursday and Friday.

Mr. Heald reminded Mr. Yamamoto to ask Geauga County Engineer Nick Gorris about the paving of the Sisson Cemetery parking area during the paving of Claridon Troy Road.

TOWNSHIP HALL

Mr. Heald reported that John Kennedy power washed the outside of the town hall. The window in the zoning office still needs to be repaired.

SAFETY

Mr. Heald reported that the fire lanes have been painted in the park. The marking of the handicapped parking spaces will be done next week.

PARK

Mrs. Edelinsky reported that the park board met on Monday, July 17th.

Mrs. Edelinsky reported that as stated earlier in the meeting, the park board has been working with Zachery and Bradley Yoger on choosing their Eagle Scout projects. Mrs. Edelinsky stated that the scouts presented very good ideas and were open to suggestions by the park board.

Mrs. Edelinsky reported that the park board reviewed the signs in the park. They agreed that there are too many signs and some of the signs are badly faded and not legible. The park board is compiling a list of signs needed and will be calling for quotes.

Mrs. Edelinsky stated that the new playground equipment will be installed in September.

Mrs. Edelinsky reported that the park board discussed donating the old metal and wood bleachers. Mr. Heald spoke with the Claridon Township road superintendent regarding a possible agreement between the two townships. Claridon received a donation of mulch, which was more than they can use. Their bleachers are in worse condition than Hambden's old bleachers. Claridon Township trustees will discuss trading their surplus of mulch for Hambden Township's old bleachers. Hambden will need mulch for around the new playground equipment.

HAMBDEN TOWNSHIP TRUSTEES

Mrs. Edelinsky reported that the township public announcement system is 30+ years old. It is not adequate to broadcast across the park for the community picnic. The past couple years G-TV has generously allowed the township to use their PA system. With the decision, not to increase the fees paid to G-TV, the park board recommended not to pursue the use of their equipment and purchase a system that will be adequate for both Memorial Day and the community picnic. Mrs. Legg stated that she has experience and knowledge of purchasing PA systems and will work with Mrs. Edelinsky in shopping for a unit.

Mrs. Edelinsky reported that the next park board meeting is scheduled for Monday, August 14th at 6:00 p.m.

CEMETERY

Mr. Heald stated that the new concrete foundations have been poured. They will begin working on straightening grave stones that need to be fixed.

MISCELLANEOUS

Mrs. Dottore reported that since the last trustee meeting the following correspondence was sent to the Board:

- July 5th & 11th County Engineer Press releases.
- June 30th, July 5th & July 7th Legislative Alerts.
- July 3rd and 9th Playground Inspection reports.
- Road department weekly work logs.
- OTARMA Update
- Liquor Permit Renewal notice
 - The board has no objections to the renewal of any liquor permit holders in Hambden Township.
- Co-op Purchasing webinar
 - The board has no interest in attending the webinar or session.

Mrs. Dottore asked the board if there were any questions or comments, if not the correspondence will be filed in the office. There were no questions.

Mrs. Dottore reported that per Mr. Yamamoto's suggestion, she has priced new time clocks for the road garage. The current time clock loses time and the month randomly changes. Mrs. Dottore and Mrs. Legg narrowed the choices down to two. Both follow the atomic clock and automatically change for daylight saving time. Mr. Heald was given the information on the time clocks. Mr. Heald chose the Acroprint ES1000 Atomic Time Clock that attaches to the wall and the time cards are inserted into the top, automatically lining up for printing. The cost of the timeclock is \$388.89 and the cost of timecards that work with this clock are \$14.00 for a 100-card pack.

RESOLUTION 2017-090 – made by Keith McClintock, seconded by Edward Kaminski to approve the purchase of the Acroprint ES1000 Atomic Time Clock and time cards as recommended. Upon call of roll: Mr. McClintock– yes, Mr. Kaminski – yes, Mr. Yamamoto – yes. Motion carried.

Mrs. Dottore asked the board's approval to purchase desktop sit-stand workstations. Both Mr. Yamamoto and Mr. McClintock stated that they are used at their full-time employment offices and recommend the Varidesk brand. Mrs. Dottore will check into the Varidesk options and pricing.

HAMB DEN TOWNSHIP TRUSTEES

Mr. Yamamoto announced the next Board of Trustees meeting is scheduled for Wednesday, August 2, 2017 at 6:30 p.m.

Mr. Yamamoto asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the Board at that time, the meeting adjourned at 7:07 p.m.

ATTESTED TO:

APPROVED BY:

Mary Ann Dottore, Administrative Assistant

Scott Yamamoto

DATE APPROVED:

Keith McClintock

Edward Kaminski