

HAMBDEN TOWNSHIP TRUSTEES

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, May 2, 2018 at 6:30 p.m. with the following members present: Keith McClintock, Paul Molan and Scott Yamamoto. Also present was Fiscal Officer Linda Legg, Administrative Assistant Mary Ann Dottore and those on the attached sign in sheet.

Chairman McClintock called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. McClintock reported that there was a quorum. All three trustees were present.

Bradley Yoger stated that his rain shelter Eagle Scout project is complete. He showed his picture album of the different stages of building the project to the board. Zachery Yoger had another commitment and had not yet arrived. Jim Yoger stated that his son Jimmy made eight picnic tables for Hambden Elementary and hoped with the closing of the school the township would be able to acquire the picnic tables and use them in the park. Mr. McClintock signed off on the Eagle Scout projects for Bradley and Zachary and thanked them both for their service to the township.

Mr. McClintock asked if any residents had questions or concerns to bring before the Board. There were none.

OLD BUSINESS

Mr. McClintock stated that the Geauga County Engineer's office sent an easement agreement to be approved and accepted by the township. The easement agreement between Hambden Township and the Geauga County Commissioners at a cost of \$1.00 to the township for drainage improvements to culvert 00.81 on Pearl Road which is located on Geauga County Commissioners property.

RESOLUTION 2018-044 – made by Scott Yamamoto, seconded by Paul Molan to approve the easement for drainage improvements to culvert 00.81 on Pearl Road as stated in the easement agreement. Upon call of roll: Mr. Yamamoto – yes, Mr. Molan – yes, Mr. McClintock – yes. Motion carried.

Mr. Molan stated that a specification sheets has been written up for quote requests on windows for the old town hall and doors/hardware. Mrs. Dottore asked the board to send her a list of contractors and manufacturers to contact for quotes.

Mrs. Dottore reported that the new phones are working well. The road department has a wired phone on the road department office desk and a wireless handset in the road garage.

Mrs. Dottore stated that the Google e-mail system is up and running.

Mrs. Legg reported that Geauga County Assistant Prosecutor Susan Weiland is still reviewing the American Tower lease agreement. The agreement was originally sent to Mrs. Weiland by Time Warner e-mail and the attachment did not send. It was re-sent by Google e-mail.

Mr. Yamamoto stated that he has not come up with a speaker or parade marshal for Memorial Day. Discussions continued with ideas for a speaker and parade marshal. Several names were discussed. Mr. McClintock will ask Ed Kaminski to be the parade marshal and Denise Kaminski to be the guest speaker.

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NEW BUSINESS

MINUTES

Mr. McClintock stated that the minutes of the April 18th regular meeting and the April 26th work session were not ready for approval.

ZONING INSPECTOR

Mr. Acquaviva was absent. Mr. Acquaviva provided Mr. Molan with his notes. Mr. Molan reported that Mr. Acquaviva issued a couple minor permits, some permits are pending, he is prepping two violations for submission to Geauga County Assistant Prosecutor Susan Weiland. Mr. Acquaviva will be meeting with the state inspector on Friday morning at Leaders Mobile Home Park. In addition, two variance hearings have been heard and approved.

ZONING

Mrs. Scheuring reported that the zoning commission will be holding their monthly meeting on May 7th and a zoning amendment hearing on Monday, May 14th.

FIRE DEPARTMENT

Chief Hildenbrand submitted to the Board the April call summary. There were 53 calls during the month. A copy of the report is attached for review.

Chief Hildenbrand stated the fire department responded to several grass fires this week.

Chief Hildenbrand reported that tickets are still available for the Mother's Day rib dinner.

FINANCIAL

Mrs. Legg reported that warrants #11033 through and including #11061, totaling \$62,820.03 were submitted to the Board for approval and signature. This included month end payroll and taxes. Backup was attached to the checks. She asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved and be mailed out. There were no questions from the Board.

Mrs. Legg reported that purchase orders #66-2018 thru and including #69-2018 were submitted to the Board for approval and signature.

Mrs. Legg stated that no blanket certificates were issued since the last meeting.

Mrs. Legg reported that it is time for the renewal anniversary for the OTARMA Insurance. They offer several options for increasing the liability limits. Mr. McClintock signed the waiver for the additional liability insurance.

ROADS

Mr. Yamamoto stated that the bid plans for Cutts Road reconstruction are available at the Geauga County Engineer's office and on their website. Bid opening is scheduled for Friday, May 11, 2018 at 4:05 p.m. Mr. Yamamoto stated that one resident refused to sign the work agreement that would encroach 5' into his driveway. The Geauga County Engineer's office has not heard from Waste Management legal department regarding the work agreement for tying in some of their storm pipes into road catch basins. This portion of the work is scheduled for later in the project.

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TOWNSHIP HALL

Mrs. Dottore stated that there is a question regarding who is responsible for removing the trash from the town hall after the cleaning company empties the trash cans. Mrs. Dottore's stated that it is not in our quote request or was not in their quote. Mr. Heald stated that the road department has always taken the trash bags to the dumpster. Mr. McClintock stated that this will be discussed during a work session.

SAFETY

No Report

PARK

Mr. McClintock reported that the park board priced trash receptacles for the park. The last group was purchased through David Williams. The receptacles are aesthetically pleasing and a great improvement to what was previously used. Purchasing ten receptacles from David Williams offers a discounted price of \$425.00 per receptacle. The receptacles are 32-gallon capacity with a dome lid and liner. Additional quotes were requested, but only one other quote was received. The price for a comparable receptacle was \$574.00 each. The park board is proposing six receptacles for the park and four receptacles for the cemetery.

RESOLUTION 2018-045 – made by Scott Yamamoto, seconded by Paul Molan to purchase six 32-gallon trash receptacles for the township park at the cost of \$2,411.69. Upon call of roll: Mr. Yamamoto – yes, Mr. Molan – yes, Mr. McClintock – yes. Motion carried.

RESOLUTION 2018-046 – made by Scott Yamamoto, seconded by Paul Molan to purchase four 32-gallon trash receptacles for the township cemetery at the cost of \$1,636.31. Upon call of roll: Mr. Yamamoto – yes, Mr. Molan – yes, Mr. McClintock – yes. Motion carried.

Mr. McClintock reported that the park board discussed options for the NOPEC Community Grant in the amount of \$1,500. Suggestions included hosting a movie night in the park (renting a Pixar family movie, inflatable movie screen and portable lights for walking back to the parking lot). Discussions for the balance of the grant funds included assisting the fire department with Memorial Day pancake breakfast and street pole signs to advertise the community picnic.

Mrs. Edelinsky reported that two swings and the tri-runner were installed. There is a minor problem with the tri-runner. Mrs. Edelinsky will contact the manufacturer.

Mrs. Edelinsky stated that the twelve trees were delivered today. Mapledale Landscaping will plant the trees tomorrow.

CEMETERY

No Report

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MISCELLANEOUS

Mrs. Dottore reported that since the last trustee meeting the following correspondence was sent to the Board:

- Weekly work logs.
- Snow plow route sheet.
- Road sign inspection log.
- Park inspection report.
- March 3th and April 27th Legislative Alert.
- Secretary of State letter regarding Issue 1 on the May 8th election ballot.

Mrs. Dottore asked the board if there were any questions, if not the correspondence will be filed in the office. There were no questions.

Mr. Molan reported that the Welcome to Hambden signs on Route 166 has a section missing. Mrs. Dottore reported that she received a call stating that the welcome sign on Rt. 6 is flaking. Mr. Heald stated that all the welcome signs need repainted.

Mr. McClintock announced the next Board of Trustees meeting is scheduled for Wednesday, May 16, 2018 at 6:30 p.m.

Mr. McClintock stated that the community picnic committee meeting will follow.

Mr. McClintock asked if there was any further business or questions to come before the Board.

Judith Rozil of Big Creek Ridge asked the board what progress has been made on the Geauga Firearm Academy conceal carry classes being run in a residential area. The board reported that they are pursuing legal advice.

There being no further business to come before the Board at this time, the meeting adjourned at 7:12 p.m.

ATTESTED TO:

APPROVED BY:

Mary Ann Dottore, Administrative Assistant

Keith McClintock

DATE APPROVED:

Paul Molan

Scott Yamamoto