

HAMBDEN TOWNSHIP TRUSTEES

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, December 21, 2016 at 6:30 p.m. with the following members present: Keith McClintock, Edward Kaminski and Scott Yamamoto. Also present was Assistant to the Fiscal Officer Linda Legg, Administrative Assistant Mary Ann Dottore and those on the attached sign in sheet.

Chairman McClintock called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. McClintock stated that there was a quorum. All three trustees were present.

Mr. McClintock asked if any residents had questions or concerns to bring before the Board. There were none.

OLD BUSINESS

No reports

NEW BUSINESS

MINUTES

Mr. McClintock asked the Board if there were any comments or corrections regarding the minutes of the December 7, 2016 regular meeting. Mr. Kaminski recommended that they stand approved and waive the reading.

ZONING INSPECTOR

Mr. Acquaviva submitted his report for the period of December 8, 2016 through December 21, 2016. Mr. Acquaviva reported that since the last meeting he has issued one new permit and is working on another. He is cleaning out files and working on conditional use issues.

ZONING

Mrs. Scheuring reported that the Zoning Commission may cancel the first meeting of the year.

Mr. McClintock reported that Mr. Acquaviva requested meeting stipends be paid to Helen Scheuring and Paul Molan for the seminar they attended in Bloomfield.

RESOLUTION 2016-177: Made by Scott Yamamoto, seconded by Edward Kaminski to pay a meeting stipend to the two zoning commission members who attended the Bloomfield seminar. Upon call of roll: Mr. Yamamoto – yes, Mr. Kaminski – yes, Mr. McClintock – yes. Motion carried.

FIRE DEPARTMENT

Assistant Chief Richard Vandevander discussed the Fire Dependents Fund re-election of officers.

Assistant Chief Richard Vandevander stated that Chief Hildenbrand had not provided him with the list of fire prevention officers to be appointed. This was tabled until the year end meeting.

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FINANCIAL

Mrs. Legg reported that warrants #10082 through and including #10099, totaling \$110,526.41 were submitted to the Board for approval and signature. Backup was attached to the checks. She asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved and be mailed out. There were no questions from the Board.

Mrs. Legg reported that no new purchase orders were issued since the last meeting.

ROADS

Mr. McClintock reported that the Resolution of Convenience and Necessity #2016-163 for High Country Drive, which was passed at the December 7th meeting needs to be rescinded due to a unanimous full board vote was required and Mr. Yamamoto was absent.

RESOLUTION 2016-178: Made by Edward Kaminski, seconded by Keith McClintock to rescind Resolution #2016-163, dated December 7, 2016. Upon call of roll: Mr. Yamamoto – abstain, Mr. Kaminski – yes, Mr. McClintock – yes. Motion carried.

Mr. McClintock asked the board to pass a new Resolution of Convenience and Necessity for the improvement of High Country Drive as requested by the Geauga County Engineer's office.

RESOLUTION 2016-179: Made by Scott Yamamoto, seconded by Edward Kaminski to pass Resolution of Convenience and Necessity for the Improvement of High County Drive Upon call of roll: Mr. Yamamoto – yes, Mr. Kaminski – yes, Mr. McClintock – yes. Motion carried.

Mr. Heald reported that the road department has been plowing and moving snow piles. Mr. McClintock stated that the board appreciates the hours of work the road department has been working due to the snow.

Mr. Heald reported that a resident called regarding the ice covered parking lot by the recycling center. Mr. McClintock asked if there is some type of material that can be spread over the ice in the parking lot. Mr. Heald stated that the cinders and gravel is all frozen solid.

TOWNSHIP HALL

No Report

SAFETY

Mr. Heald reported that after more than a year Dominion Gas subcontractors installed new bollards around the gas pipes by the road during the heavy snowfall. They painted the pipes and will be back out in the spring to re-paint.

Mr. Yamamoto asked Mr. Heald if he has heard from Kennington Electric regarding the electric hook up for the salt storage building. Mr. Heald has not heard from Kennington Electric most likely due to the amount of snow on the ground.

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PARK

Mr. Romans reported that the laser memorial walkway brick he presented at the last meeting has been returned to Etched in Time for his display. The brick will be picked up in the spring for placement in the walkway.

Mr. McClintock reported that after the last meeting Schwartz Surveyors was contacted for a quote to survey and mark the park property line where the fence was damaged. It is the Board's understanding that the fence currently curves onto the Mapledale property. With the fence repair being done it was suggested that a property line survey be done and the new fence be moved onto the township property. Rudy Schwartz submitted his quote of not to exceed \$600 to survey and mark the park property line. Mr. McClintock asked Mr. Heald to contact Henry Fence for an updated quote after the survey is completed. Additional posts will be needed. The insurance reimbursement check has been received. The township will pay the additional costs associated with moving the fence onto the township property. The project is on hold until purchase orders can be made in 2017.

CEMETERY

No Report

MISCELLANEOUS

Mr. McClintock asked the board to approve the inventory list as submitted for review and submit to the Geauga County Engineer's office.

RESOLUTION 2016-180: Made by Scott Yamamoto, seconded by Edward Kaminski to approve the inventory list as submitted for review and submit to the Geauga County Engineer's office. Upon call of roll: Mr. Yamamoto – yes, Mr. Kaminski – yes, Mr. McClintock – yes. Motion carried.

Mr. McClintock asked the board to pass Resolution of Intent to Dispose of Surplus Property Via Internet Auction for the calendar year 2017.

RESOLUTION 2016-181: Made by Scott Yamamoto, seconded by Edward Kaminski to pass Resolution of Intent to Dispose of Surplus Property Via Internet Auction for the calendar year 2017. Upon call of roll: Mr. Yamamoto – yes, Mr. Kaminski – yes, Mr. McClintock – yes. Motion carried.

Mr. McClintock asked the board to set mileage reimbursement for 2017 to follow the IRS rate of \$.535 cents per mile.

RESOLUTION 2016-182: Made by Scott Yamamoto, seconded by Edward Kaminski to set mileage reimbursement for 2017 to follow the IRS rate of \$.535 cents per mile. Upon call of roll: Mr. Yamamoto – yes, Mr. Kaminski – yes, Mr. McClintock – yes. Motion carried.

Mr. McClintock asked the board to declare inventory #024 HON Black and Grey Desk Chair as broken and trash.

RESOLUTION 2016-183: Made by Scott Yamamoto, seconded by Edward Kaminski to declare inventory #024 HON Black and Grey Desk Chair as broken and trash. Upon call of roll: Mr. Yamamoto – yes, Mr. Kaminski – yes, Mr. McClintock – yes. Motion carried.

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Mrs. Dottore reported that the following correspondences were received in the office since the last trustees meeting were forwarded to the board.

- Legislative Alert dated December 13th.
- Housing Research request for donation.
- December 7th safety meeting notes.
- December 5th playground inspection report
- Road department weekly work log

Mrs. Dottore stated that if there is no further discussion required, the correspondence will be filed in the office. There were none.

Mr. McClintock stated that the year-end meeting is scheduled for Saturday, December 31st at 9:00 a.m.

Mr. McClintock stated that the next trustee meeting is scheduled for Wednesday, January 4, 2017 at 6:30 p.m.

There being no further business to come before the Board the meeting was adjourned at 6:47 p.m.

ATTESTED TO:

APPROVED BY:

Mary Ann Dottore, Administrative Assistant

Keith McClintock

DATE APPROVED:

Edward Kaminski

Scott Yamamoto