

## HAMBDEN TOWNSHIP TRUSTEES

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, November 1, 2017 at 6:30 p.m. with the following members present: Scott Yamamoto, Edward Kaminski and Keith McClintock. Also present was Interim Fiscal Officer Linda Legg, Administrative Assistant Mary Ann Dottore and those on the attached sign in sheet.

Chairman Yamamoto called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Yamamoto reported that there was a quorum. All three trustees were present.

Mr. Yamamoto introduced Alex Roth from the Ohio Treasurers Office. Mr. Roth explained the Ohio Check Book program that is run through the Ohio Treasurers Office and how this program helps prevent fraud. Mr. McClintock asked how many Geauga County townships are members of the Ohio Check Book program. Mr. Roth mentioned several area townships that are members and reported that out of 4000 townships in the State of Ohio, over 1300 are participants. Chief Hildenbrand asked if the state participates in this program. The state has been a member since 2011 and the figures are posted quarterly.

Dave Dillon, External Affairs representative of First Energy spoke of the smart phone app that allows access to your account, notifications of power outages etc. Mr. Dillon played a short video explaining the procedures followed during and after a storm. Mr. Dillon handed out fliers regarding the appliance recycling program and spoke of the need for electrical line men and substation workers. First Energy pays for the work study program through Tri-C that allows you to complete the program with a two-year degree.

Mr. Yamamoto asked if any residents had questions or concerns to bring before the Board. There were none.

### OLD BUSINESS

Mr. Yamamoto reported that due to the issues at the county offices, the board will not be joining the county internet/e-mail/phone system at this time. Mrs. Dottore provided the board with a new internet breakdown comparison between Time Warner Cable/Spectrum and Windstream and the detailed information on the phone system from Micro Center. After a short discussion, it was decided to pursue Windstream for additional options and the compatibility of the Micro Center phone system to the Windstream service. Mrs. Dottore will contact Mr. Amos at Windstream to further discuss the various options and to make a recommendation to the board at the next meeting.

Mrs. Dottore reported that Deputy Eric Bartholomew met with her to discuss options for the keyless entry. Deputy Bartholomew has yet to provide a quote.

Mrs. Dottore provided a cost analysis on the hall rentals. After reviewing the figures, the board agreed to increase the rental fee.

**RESOLUTION 2017-120** – made by Keith McClintock, seconded by Edward Kaminski to increase the hall rental to \$50 per hall rental beginning January 1, 2018. Upon call of roll: Mr. McClintock– yes, Mr. Kaminski – yes, Mr. Yamamoto – yes. Motion carried.

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Mrs. Dottore reported that the signed contracts for both she and Mr. Yamamoto were submitted for the UH Client Web Portal. Mrs. Dottore contacted the representative to get the web link and password to retrieve Dale Smith's test results. The response was that the information will be coming in a couple weeks. Mr. Yamamoto stated that he has received his information and will forward it to Mrs. Dottore.

Mrs. Dottore reported that a letter from the County Commissioners was received stating they concur with the Hambden Township Trustees in requesting a hearing on the liquor license requested by OSSO.

### **NEW BUSINESS**

#### **MINUTES**

Mr. Yamamoto asked the Board if there were any comments or corrections regarding the minutes of the regular meetings of September 20<sup>th</sup> and October 3<sup>rd</sup>. There were no corrections or changes to the minutes and Mr. McClintock recommended that they stand as approved and waive the reading.

Mr. Yamamoto stated that the minutes of the October 18<sup>th</sup> regular meeting and executive session will be ready for approval at the next trustee meeting.

#### **ZONING INSPECTOR**

Mr. Acquaviva reported that several new permits have been issued.

Mr. Acquaviva reported that he continues to work on the High Country Drive zoning violations. The vacant land has changed ownership. The 30' encroachment of the shed and driveway still exist. This issue has been ongoing since before Darlene Welch retired.

Mr. Acquaviva stated that the Board of Zoning Appeals is expected to hold a hearing next week on a zoning appeal.

Mr. Acquaviva attended the APA Ohio Zoning Workshop on October 27<sup>th</sup> with Phil Smith and Paul Molan.

#### **ZONING**

Mrs. Scheuring reported the Zoning Commission is scheduled to meet on Monday, November 6<sup>th</sup>.

#### **FIRE DEPARTMENT**

Chief Hildenbrand submitted to the Board the October call summary. There were 41 calls during the month. A copy of the report is attached for review.

Chief Hildenbrand stated that he continues to work with Waste Management on the compliance issue with the new fuel technology.

#### **FINANCIAL**

Mrs. Legg reported that for tonight's meeting warrants #10709 through and including #10732, totaling \$42,009.61 were submitted to the Board for approval and signature. This includes the month end payroll and payroll taxes. Backup was attached to the checks. She asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved and be mailed out. There were no questions from the Board.

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Mrs. Legg stated that purchase orders #149 through and including #159 were issued. Four blanket certificates #66 through and including #69 were issued.

#66 Parts & Repairs for the Fire Department \$2,000.00

#67 Operating Supplies for the Road Department \$3,600.00 (Conversion)

#68 Training Services for the Zoning Department \$500.00

#69 Employee HRA \$12,276.56

Mrs. Legg stated that these do not exceed the appropriated fund lines.

She asked the Board if there were any questions or discussion regarding the purchase orders, if not they will stand as approved. There were no questions from the Board.

**RESOLUTION 2017-121** – made by Keith McClintock, seconded by Edward Kaminski to approve the blanket purchase orders as submitted. Upon call of roll: Mr. McClintock– yes, Mr. Kaminski – yes, Mr. Yamamoto – yes. Motion carried.

Mrs. Legg reported two intra-fund transfers were made.

\$1,000 from 1000-130-190 Other-Salaries to 1000-130-211 OPERS

\$5,000 from 2191-220-430 Small Tools & Equipment to 2191-220-323 Repairs and Maintenance.

### **ROADS**

Mr. Heald reported that the Teal Road repairs are done. The guardrails still need to be re-set. Pearl Road is ready for seeding and mats, which will be done on Friday. Brown Road will be seeded on Monday or Tuesday.

Mr. Heald stated that two of the plow trucks are ready for plowing. The third truck is in for warranty work.

### **TOWNSHIP HALL**

Mr. Heald reported that he has gotten one quote for repairs to the zoning building windows. Mr. Kaminski recommended a contractor to contact for another quote.

### **SAFETY**

Mr. Heald stated that the county will be marking the trees that need to be cut down on Cutts Road for the 2018 road project. The road department will work on removing the trees during the winter months.

### **PARK**

Mr. McClintock reported that two quotes were received for 100 cubic yards of playground mulch that is used under playground equipment.

Mapledale Landscaping \$ 18.50 per cu. yd.

David Williams \$ 19.31 per cu. yd.

**RESOLUTION 2017-122** – made by Keith McClintock, seconded by Edward Kaminski to purchase the 100 cubic yards of playground mulch from Mapledale Landscaping. Upon call of roll: Mr. McClintock– yes, Mr. Kaminski – yes, Mr. Yamamoto – yes. Motion carried.

Mr. Heald stated that the base for the new swing set is complete.

Mr. Heald stated that Bradley Yoger will be building his Eagle Scout project rain shelter on Sunday.

Mr. Heald stated that the Chardon Eagles Baseball League will be picking up the old bleachers. Mrs. Dottore asked if the board would like a letter for the baseball league to sign accepting the bleachers “as is” with no liability on the township.

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Mr. Heald stated that the tree stump grinding will be completed next week.

Mr. McClintock reported that the next park board meeting will be held January 8<sup>th</sup> at 6 p.m.

### **CEMETERY**

Mr. Heald stated the remains of Steven Lacie Cordle were disinterred earlier today as was requested by the family.

Mrs. Dottore submitted to the board for approval and signature two deeds. Sonia Slapnicker purchased a grave for her sister Jane White who was buried last week. Denise Dietz purchased a columbarium niche earlier this evening.

### **MISCELLANEOUS**

Mrs. Dottore reported that since the last trustee meeting the following correspondence was sent to the Board:

- Bricker & Eckler newsletter and seminar invitation.
- Zito Media rate increase notification.
- October Ohio Deferred Compensation newsletter.
- Senior Guidance Organization website request.

Mrs. Dottore stated that she replied to the request that the township regretfully must decline the request, explaining that the township limits links to their website that are Hambden Township or Geauga County related. The board agreed with Mrs. Dottore's answer.

Mrs. Dottore asked the board if there were any questions or comments, if not the correspondence will be filed in the office. There were no questions.

Mrs. Dottore asked the board if they would like to unblock the texting on Road Superintendent Dave Heald's township phone. The board would like texting available to the Dave Heald. Mrs. Dottore will unblock the texting.

Mr. Yamamoto wished all the candidates good luck at the elections.

Mr. Yamamoto announced the next Board of Trustees meeting is scheduled for Wednesday, November 15, 2017 at 6:30 p.m.

Mr. Yamamoto asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the Board at that time, the meeting adjourned at 7:25 p.m.

ATTESTED TO:

APPROVED BY:

\_\_\_\_\_  
Mary Ann Dottore, Administrative Assistant

\_\_\_\_\_  
Scott Yamamoto

DATE APPROVED:

\_\_\_\_\_  
Keith McClintock

\_\_\_\_\_  
Edward Kaminski