

HAMBDEN TOWNSHIP TRUSTEES

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, January 4, 2017 at 6:30 p.m. with the following members present: Scott Yamamoto, Edward Kaminski and Keith McClintock. Also present was Fiscal Officer Laura Chorman, Assistant to the Fiscal Officer Linda Legg, Administrative Assistant Mary Ann Dottore and those on the attached sign in sheet.

Chairman Yamamoto called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Yamamoto reported that there was a quorum. All three trustees were present.

Mr. Yamamoto asked if any residents had questions or concerns to bring before the Board.

Kate Marciano stated that she recently became a resident of Hambden Township. She taught Government classes for 12 years in the Mayfield City School district. Mrs. Marciano has a passion for local politics and would like to get involved with the township.

OLD BUSINESS

Mr. Heald stated that he is waiting to hear from Kennington Electric as to when they will be ready to run the power lines. After the township digs the trench, Kennington will run the power lines, the county will need to inspect the line before it is buried. The Illuminating Company can then be called to finish the hook-up.

NEW BUSINESS

MINUTES

Mr. Yamamoto asked the Board if there were any comments or corrections regarding the minutes of the executive session and regular meetings of December 21, 2016 and the December 31, 2016 year-end meeting. There were no corrections or changes to the minutes and Mr. McClintock recommended that they stand as approved and waive the reading.

ZONING INSPECTOR

Mr. Acquaviva submitted his report for the period of December 22, 2016 through January 4, 2017. No new permits were issued since the last meeting. The Board of Zoning Appeals will hold a hearing on January 19, 2017.

ZONING

No Report

FIRE DEPARTMENT

Chief Hildenbrand submitted to the Board the December call summary. There were 58 calls during the month. A copy of the report is attached for review.

Chief Hildenbrand stated that the fire department responded to a record breaking 666 calls during 2016. There were only 571 calls in 2015.

Chief Hildenbrand reported that the new ambulance is expected to be delivered around the end of February.

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FINANCIAL

Mrs. Chorman reported that warrants #10121 through and including #10131, totaling \$96,282.80 were submitted to the Board for approval and signature. Backup was attached to the checks. She asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved and be mailed out. There were no questions from the Board.

Mrs. Chorman submitted to the Board for approval and signature 112 purchase orders #2274 through #2386. Forty-nine of the purchase orders were blanket purchase orders, which do not exceed the appropriated amount. She asked the Board if there were any questions or discussion regarding the purchase orders, if not they will stand as approved. There were no questions from the Board.

RESOLUTION 2017-001: Made by Keith McClintock, seconded by Edward Kaminski to approve the 49 blanket purchase orders as submitted by Mrs. Chorman. Upon call of roll: Mr. McClintock– yes, Mr. Kaminski – yes, Mr. Yamamoto – yes. Motion carried.

Copies of the purchase orders are attached.

Mrs. Chorman advised the Board that total receipts for December were \$33,525.66 and total expenditures were \$182,055.29.

Mrs. Chorman reported that the board was given a copy of the December Financial Statement showing a combined balance of \$1,335,135.61. She asked the Board if there were any questions or discussion regarding the financial statement. There were no questions from the Board.

RESOLUTION 2017-002: Made by Keith McClintock, seconded by Edward Kaminski to approve the December Financial Statement as submitted by Mrs. Chorman. Upon call of roll: Mr. McClintock– yes, Mr. Kaminski – yes, Mr. Yamamoto – yes. Motion carried.

Chairman Yamamoto signed the December Financial Statement.

Mrs. Chorman reported that notification was received from the Geauga County Auditor's Office informing us that the 1st half real estate collections will be available on January 27, 2017 and February 3, 2017. Mrs. Chorman asked the Boards' approval for the checks to be directly deposited into our bank account.

RESOLUTION 2017-003: Made by Keith McClintock, seconded by Edward Kaminski to approve the Geauga County Auditor's Office to directly deposit the 1st half real estate collections on January 27, 2017 and February 3, 2017. Upon call of roll: Mr. McClintock– yes, Mr. Kaminski – yes, Mr. Yamamoto - yes. Motion carried.

Mrs. Chorman reported that the Certificate of Balances were filed with the Geauga County Auditor's Office today. The township will be working with a \$2.7 million budget to 2017.

ROADS

Mr. Heald reported the guard rails on Teal Drive are moving and shifting. This is the second time they will need repaired. Mr. Kaminski suggested contacting the Geauga County Engineer's Office for their recommendation on correcting the problem. Mr. Yamamoto will contact Shane Hajjar from the County Engineer's Office for his recommendation.

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TOWNSHIP HALL

Mr. Yamamoto stated that a new shovel is needed for the town hall walkways.

Mrs. Legg reported that two quotes were received for cleaning the town hall. She is still waiting for an updated quote from Lauri Zampino. The quotes include two cleanings per month. Mr. Yamamoto suggested getting quotes for additional cleanings during the busy months.

SAFETY

No report

PARK

Mr. Heald stated that Henry Fence will re-quote the fence repair after the survey is completed.

Mr. McClintock reported a quote was received from Schwartz Land Surveying to survey and mark the park property line that borders the Mapledale property. The quote for the survey is "not to exceed \$600".

RESOLUTION 2017-004: Made by Keith McClintock, seconded by Edward Kaminski to accept the proposal from Schwartz Land Surveying as submitted. Upon call of roll: Mr. McClintock– yes, Mr. Kaminski – yes, Mr. Yamamoto – yes. Motion carried.

Mr. Yamamoto stated that 8 vendors have submitted a 2017 Farmer's Market Vendor Application. Mr. Yamamoto will contact the Geauga County Prosecutor's Office to review the Hambden Township Farmers Market contract. The farmer's market will be held June through September.

Mrs. Edelinsky asked the board if reducing the number of recycling bins would allow easier access to the back bins and reduce the dumping around the front bins. Mrs. Dottore stated that they were dumping outside the bins prior to adding additional dumpsters. The board decided to reduce the number of paper recycling bins by two to allow for easier access to the rear dumpsters. Another option is for residents to participate in roadside recycling for a minimal charge.

CEMETERY

Mrs. Chorman submitted to the Board for approval and signature the deed for 2 graves purchased by Dan Brazis.

MISCELLANEOUS

Mrs. Dottore reported that since the last trustee meeting the following correspondence was sent to the Board:

- December 30th Legislative Alert.
- Road department weekly work logs.
- December 23rd safety meeting notes.
- Reminder –Gauga County Township Association dinner – Wednesday, January 11th.

Mrs. Dottore asked the board if there were any questions, if not the correspondence will be filed in the office.

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Mrs. Chorman stated that with John Bryant not being re-appointed to the audit committee there is an opening that will need to be filled. Mike Romans has expressed an interest in the position. Kate Marciano stated that she would like to discuss the position with someone. Mrs. Chorman will contact her to discuss what is involved in being on the audit committee. Mr. Acquaviva also expressed a desire to resign from the audit committee.

Paul Molan asked for an update on the salt storage building. The board replied that they are still waiting for a response from Duane Miller regarding a warranty.

Mr. Yamamoto announced the next Board of Trustees meeting is scheduled for Wednesday, January 18, 2017 at 6:30 p.m.

Mr. Yamamoto asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the Board at this time, the meeting adjourned at 6:53 p.m.

ATTESTED TO:

APPROVED BY:

Mary Ann Dottore, Administrative Assistant

Scott Yamamoto

DATE APPROVED:

Keith McClintock

Edward Kaminski