

HAMBDEN TOWNSHIP TRUSTEES

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, January 3, 2018 at 6:30 p.m. with the following members present: Scott Yamamoto, Paul Molan and Keith McClintock. Also present was Fiscal Officer Linda Legg, Administrative Assistant Mary Ann Dottore and those on the attached sign in sheet.

Chairman Yamamoto called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Yamamoto reported that there was a quorum. All three trustees were present. Mr. Yamamoto welcomed Mr. Molan to the board.

Mr. Yamamoto asked if any residents had questions or concerns to bring before the Board.

Ms. Nemunaitis thanked the road department for the great job keeping the roads clear.

OLD BUSINESS

None

NEW BUSINESS

MINUTES

Mr. Yamamoto asked the Board if there were any comments or corrections regarding the minutes of the regular meeting of December 20, 2017 and the December 30, 2017 year-end meeting. There were no corrections or changes to the minutes and Mr. McClintock recommended that they stand as approved and waive the reading.

REORGANIZATION

Mr. Yamamoto turned the meeting over to the Fiscal Officer. Mrs. Legg asked for nominations for Chairman of the Board of Trustees for 2018. Mr. Yamamoto nominated Mr. McClintock as Chairman of the Board. Mrs. Legg asked if there were any further nominations. There were none.

RESOLUTION 2018-001: Made by Scott Yamamoto, seconded by Paul Molan to appoint Keith McClintock as Chairman of the Board of Trustees for 2018. Upon call of roll: Mr. Molan – yes, Mr. McClintock – yes, Mr. Yamamoto – yes. Motion carried.

Mrs. Legg turned the meeting over to Chairman McClintock.

Mr. McClintock nominated Mr. Molan for Vice-Chairman of the Board of Trustees for 2018.

RESOLUTION 2018-002: Made by Keith McClintock, seconded by Scott Yamamoto to appoint Paul Molan as Vice-Chairman of the Board of Trustees for 2018. Upon call of roll: Mr. Molan – yes, Mr. Yamamoto – yes, Mr. McClintock – yes. Motion carried.

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Mr. McClintock asked the board to appoint liaisons to the road department, zoning boards, park board, town hall, cemetery and fire department for 2018. Mr. Molan stated that having served on the Board of Zoning Appeals, he would like to serve as the liaison to the zoning boards. With his construction background he would like to serve as liaison to the town hall. Mr. McClintock asked Mr. Yamamoto if he would be willing to continue as the liaison to the road department since they are in the middle of the Cutts Road project. Mr. Yamamoto stated he would like to continue as the road department liaison and follow through on the Cutts Road project. Mr. McClintock stated he would like to continue as liaison to the park board. The following liaison positions were agreed upon.

Cemetery – Keith McClintock
Fire Department – Scott Yamamoto
Park Board – Keith McClintock
Road Department – Scott Yamamoto
Town Hall – Paul Molan
Zoning Boards – Paul Molan

RESOLUTION 2018-003: Made by Scott Yamamoto, seconded by Paul Molan to appoint the liaisons as stated for 2018. Upon call of roll: Mr. Yamamoto – yes, Mr. Molan – yes, Mr. McClintock – yes. Motion carried.

ZONING INSPECTOR

Mr. Acquaviva reported one new permit was issued for a new home on Steelhead Run. Mr. Acquaviva stated he will present to the board at the next meeting the total figures on number of permits, violations, etc. issued in 2017.

Mr. Acquaviva stated that just before Christmas he signed off on all zoning issues concerning the Clemson property.

Mr. Acquaviva stated he will be filing zoning amendment 2017-02 with the Geauga County Recorder's office and Planning Commission on Friday.

Mr. Acquaviva reported that he will be meeting with Geauga County Assistant Prosecutor Susan Weiland on Friday, January 5th to discuss several zoning violations.

Mr. Acquaviva reported that the park on Chardon Windsor is owned by the City of Chardon. The City of Chardon purchased the property adjacent to the park, which is zoned Industrial, with the intention of expanding the park. Mr. Acquaviva consulted with Geauga County Assistant Prosecutor Susan Weiland. Being a political subdivision all the City needs to do is make a reasonable effort to meet zoning, but it is up to Mr. Acquaviva's discretion. Mr. Acquaviva stated he has no objection but asked the board's opinion. Additional information will be forthcoming.

ZONING

Mrs. Scheuring reported that the zoning commission met on Monday, January 8th. The goal for 2018 is to work on several amendments to the zoning resolution.

FIRE DEPARTMENT

Chief Hildenbrand stated that the fire department responded to 669 calls during 2017. They responded to 666 calls in 2016.

Chief Hildenbrand reported he will have the year end figures within the next couple meetings.

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FINANCIAL

Mrs. Legg reported that warrants #10854 through and including #10861, totaling \$1,519.05 were submitted to the Board for approval and signature. Backup was attached to the checks. She asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved and be mailed out. There were no questions from the Board.

Mrs. Legg submitted to the Board for approval and signature 32 purchase orders, 52 blanket certificates and 1 Then and Now purchase order, which do not exceed the appropriated amounts. She asked the Board if there were any questions or discussion regarding the purchase orders, if not they will stand as approved. There were no questions from the Board.

RESOLUTION 2018-004: Made by Scott Yamamoto, seconded by Paul Molan to approve the 52 blanket certificates as submitted. Upon call of roll: Mr. Yamamoto – yes, Mr. Molan – yes, Mr. McClintock – yes. Motion carried.

Copies of the blanket certificates are attached.

RESOLUTION 2018-005: Made by Scott Yamamoto, seconded by Paul Molan to approve the Then and Now purchase order as submitted. Upon call of roll: Mr. Yamamoto – yes, Mr. Molan – yes, Mr. McClintock – yes. Motion carried.

Copy of the Then and Now purchase order is attached.

Mr. Molan asked Mr. Heald if Good Earth Excavating has completed the septic system installation. Mr. Heald stated that the electrician has been working on the electrical for the past two days.

ROADS

Mr. Heald reported the road department has been busy plowing snow.

Mr. Heald stated that he will be meeting with contractors next week for quotes on cutting and mulching trees on Cutts Road. Some of the trees are in power lines and need a boom truck. The road department will do the work they are capable of to keep the price down. He hopes to have the quotes by the next meeting.

TOWNSHIP HALL

Dale Smith reported that the AED (Automated External Defibrillator) donated by his model railroad group has been mounted on the wall outside the meeting room.

Mrs. Dottore reported that the keyless lock was delivered. It has not yet been installed.

SAFETY

Mr. Heald stated that there is a recall on the Gator. There is a problem with the steering. It can come apart resulting in steering loss. Cope Equipment will install a new steering box.

PARK

Mrs. Edelinsky reported that the park board will be holding their organizational meeting on Monday, January 8, 2018.

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Mrs. Edelinsky stated that the community picnic is scheduled for Sunday, August 12, 2018. Mrs. Edelinsky asked the board to approve a \$3,000 budget. Mrs. Edelinsky would like to start scheduling the band and entertainment. This is the same amount as last year.

RESOLUTION 2018-005: Made by Scott Yamamoto, seconded by Paul Molan to approve the \$3,000 budget for the community picnic, provided the funds are available. Upon call of roll: Mr. Yamamoto – yes, Mr. Molan – yes, Mr. McClintock – yes. Motion carried.

CEMETERY

No Report

MISCELLANEOUS

Mrs. Dottore reported that since the last trustee meeting the following correspondence was sent to the Board:

- Road department weekly work logs.
- Snow Plow Logs
- NOPEC Energized Community grant in the amount of \$12,978 for 2018.
 - Mr. Yamamoto asked for suggestions. He stated that Mrs. Dottore suggested new windows in the old town hall. Another suggestion was insulation, if the building needs it.

Mrs. Dottore asked the board if there were any questions, if not the correspondence will be filed in the office.

Mr. Yamamoto stated the 2017 farmers market committee members have agreed to continue as members for 2018.

Catherine Chuha – Market Manager
Leanne Exum – Committee Member
Kate Marciano – Committee Member
Mike Romans – Committee Member

RESOLUTION 2018-006: Made by Scott Yamamoto, seconded by Paul Molan to re-appoint the farmers market committee members for 2018. Upon call of roll: Mr. Yamamoto – yes, Mr. Molan – yes, Mr. McClintock – yes. Motion carried.

Mrs. Dottore stated that she received an e-mail stating that Windstream is ready to move forward with the installation of our dedicated internet service.

Mr. McClintock stated that he would like to publish a newsletter by the end of January and asked for articles. In the newsletter he will be asking for volunteers to help with the 10-year master plan update.

Mr. McClintock announced the next Board of Trustees meeting is scheduled for Wednesday, January 17, 2017 at 6:30 p.m.

Mr. McClintock asked if there was any further business or questions to come before the Board. There was none.

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Mr. McClintock thanked everyone for a great 2017 and looking forward to a great 2018.

There being no further business to come before the Board at this time, the meeting adjourned at 6:50 p.m.

ATTESTED TO:

APPROVED BY:

Mary Ann Dottore, Administrative Assistant

Keith McClintock

DATE APPROVED:

Paul Molan

Scott Yamamoto